



INTRODUCTION

Activities and educational visits form an integral part of the ethos, learning process and well-being of the pupils at Eagle House School (Mitcham) and Eagle House School (Sutton).

The leadership of both schools actively encourage activities and visits to take place on a regular basis for all pupils regardless of age, or disability, and this policy sets out guidelines that adhere to the Education Act 1996, sections 449-462 with regard to charging for school activities and visits.

The activities that the Directors of Eagle House Schools' are permitted to charge for are:

- Any materials, books, instruments, or equipment that the pupil's parents wish them to personally own.
- The full costs of individual or group tuition in the playing of a musical instrument, provided that the teaching is not an essential part of either the Curriculum or a public examination syllabus.
- Optional extras i.e.:
 - Board and lodging for a residential visit.
 - The cost of ingredients or materials for practical subjects where parents have requested the finished product.

VOLUNTARY CONTRIBUTIONS

The school may request voluntary contributions where compulsory charging is not permitted, for school equipment, general school funds and towards any activity that takes place during school hours.

Where voluntary contributions are not sufficient to cover the cost of any activity it may be cancelled as no individual pupil can be excluded on these grounds; contributions are not compulsory. Parents will be informed of this possibility in information sent out in advance of the activity.

REMISSIONS

For parents who are in receipt of free school meals, which equates to those who receive either Income Support, Income-Based Jobseekers Allowance, support under part VI of the Immigration and Asylum Act 1999, Child Tax Credit (provided that Working Tax Credit is not also received, and the family income does not exceed the current financial year's limit), the school will offer to remit the full cost of board and lodging on residential visits for pupils.

The Executive Head teacher may, at their discretion, remit part of all of the cost of other activities for those pupils whose parents are experiencing family hardship. The Chief Executive Officer will authorise any such remission.

POLICY REVIEW

It is the responsibility of the Chief Executive supported by the other members of the school's Senior Leadership Team and HR department to monitor this policy. It should be reviewed annually or when new legislation is published.

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